



## **RB-INSTRUCTOR II**

### **Characteristics of Work**

This is highly specialized work involved in the instruction of blind and visually disabled clients in the state adjustment center or client's homes. Work involves evaluation of clients' instructional needs; development of plans, methods, and materials to meet those needs; and providing of proper and adequate instruction.

### **Examples of Work**

**Examples of work performed in this classification include, but are not limited to, the following:**

Utilizes evaluative and analytical techniques of identifying needs of individual clients in the instructor's area and establishes goals and plans to meet those needs.

Plans and develops courses of instruction based on the specific needs of the blind or visually disabled client to facilitate their adjustment.

Devises instructional material, methods, and aids to assist in the rehabilitation process.

Instructs client in the area of specialty to ensure development of knowledge; skills and abilities which will enhance total rehabilitation.

Prepares and submits comprehensive evaluations of clients' achievements within the area of specialty.

Participates in Center staffing of clients.

Develops schedules, programs, etc. for the area of specialty as required.

Initiates research appropriate in his/her department.

Provides professional expertise in departmental functions where he/she possesses more experience and/or education than other instructors in the department.

Contributes to the department's curriculum planning, development and upgrading, utilizing expertise derived from experience and/or education.

Instructs the client in the use of tactile and kinesthetic senses; traveling locally; safety in travel; cane techniques in travel, including negotiating steps; optical detection; and other techniques.

Instructs the client in traveling in adverse conditions, use of public transportation, and the availability of other means of travel such as sighted guides and guide dogs.

Performs related or similar duties as required or assigned.

### **Essential Functions**

**The essential functions include, but are not limited to, the following. Additional essential functions may be identified and included by the hiring agency.**

1. Instructs blind, visually impaired, and disabled clients in the development of knowledges, skills and abilities to enhance their overall rehabilitation.
2. Manages case record information in accordance with Independent Living Skills and Personal Adjustment Skills guidelines set by the agency, state, and federal regulations.
3. Establishes and maintains support, referral networks and community resources.
4. Performs administrative duties.

### **Minimum Qualifications**

These minimum qualifications have been agreed upon by Subject Matter Experts (SMEs) in this job class and are based upon a job analysis and the essential functions. However, if a candidate believes he/she is qualified for the job although he/she does not have the minimum qualifications set forth below, he/she may request special consideration through substitution of related education and experience, demonstrating the ability to perform the essential functions of the position. Any request to substitute related education or experience for minimum qualifications must be addressed to the State Personnel Board in writing, identifying the related education and experience which demonstrates the candidate's ability to perform all essential functions of the position.

**Physical Requirements:** These physical requirements are not exhaustive, and additional job related physical requirements may be added to these by individual agencies on an as needed basis. Corrective devices may be used to meet physical requirements.

**Light Work:** May frequently walk or stand and/or frequently exert force equivalent to lifting up to approximately 10 pounds and/or occasionally exert force equivalent to lifting up to approximately 20 pounds.

**Speaking/Hearing:** Ability to give and receive information through speaking and listening skills.

**Smell/Taste:** Ability to use the sense of smell to identify and distinguish odors. Ability to use the sense of taste to identify and distinguish flavors.

**Motor Coordination:**

While performing the duties of this job, the incumbent is regularly required to use hands to finger, handle or feel objects, tools or controls; reach with hands and arms; stand; and walk. The incumbent is frequently required to sit. The incumbent is occasionally required to climb or balance; and stoop, kneel, crouch, or bend.

### **Experience/Educational Requirements:**

**Education:**

A Master's Degree from an accredited four-year college or university in orientation and mobility instruction, social and rehabilitation services, education, rehabilitation teaching, home economics, recreation, or a related field;

OR

**Education:**

A Bachelor's Degree from an accredited four-year college or university in orientation and mobility instruction, social and rehabilitation services, education, rehabilitation teaching, home economics, recreation, or a related field.

**AND**

**Experience:**

One (1) year of experience related to the above described duties.

**Interview Requirements**

Any candidate who is called to an agency for an interview must notify the interviewing agency in writing of any reasonable accommodation needed prior to the date of the interview.